



ORDNANCE SURVEY BUSINESS CENTRE

MEETING ROOM HIRE AT EXPLORER HOUSE

MAPPING OUT A SUCCESSFUL EVENT

If you're struggling to find a suitable location to host your next meeting or conference, why not choose Ordnance Survey, where location is at the heart of everything we do?

Explorer House – Ordnance Survey HQ

When you arrive in our Southampton main office, you will know you've reached Ordnance Survey headquarters. Our purpose is to help others 'See a Better Place' and we stick to that mentality; including in the workspace we've created for our colleagues, partners, and visitors.

You will enter a modern office environment, one that blends the OS brand and heritage with a comfortable, and vibrant atmosphere. Check out our mapping artefacts, get a hot drink from our ground floor café, and get yourself ready for the day ahead.

Hire our meeting rooms, and you could use our space to bring together a host of clients, or give your in-house teams a change of scenery and an inspiring workplace. The meeting rooms are suitable for conferences, team meetings, seminars or exhibitions, ready for your next event. Spread over two floors, and with eleven different rooms to choose from, we can accommodate a smaller meeting of eight, right through to a large event catering for up to 150 people.





WHY EXPLORER HOUSE?

An easy commute

Strategically located on the outskirts of Southampton, just off the M271, you can reach our offices without having to drive through a busy cityscape.

Welcoming environment

On your lunch break or between meetings, take a stroll around Explorer's House picturesque grounds.

Plentiful parking

Our visitor car park can hold up to 55 vehicles, including dedicated charging points for electric vehicles.

Fully catered

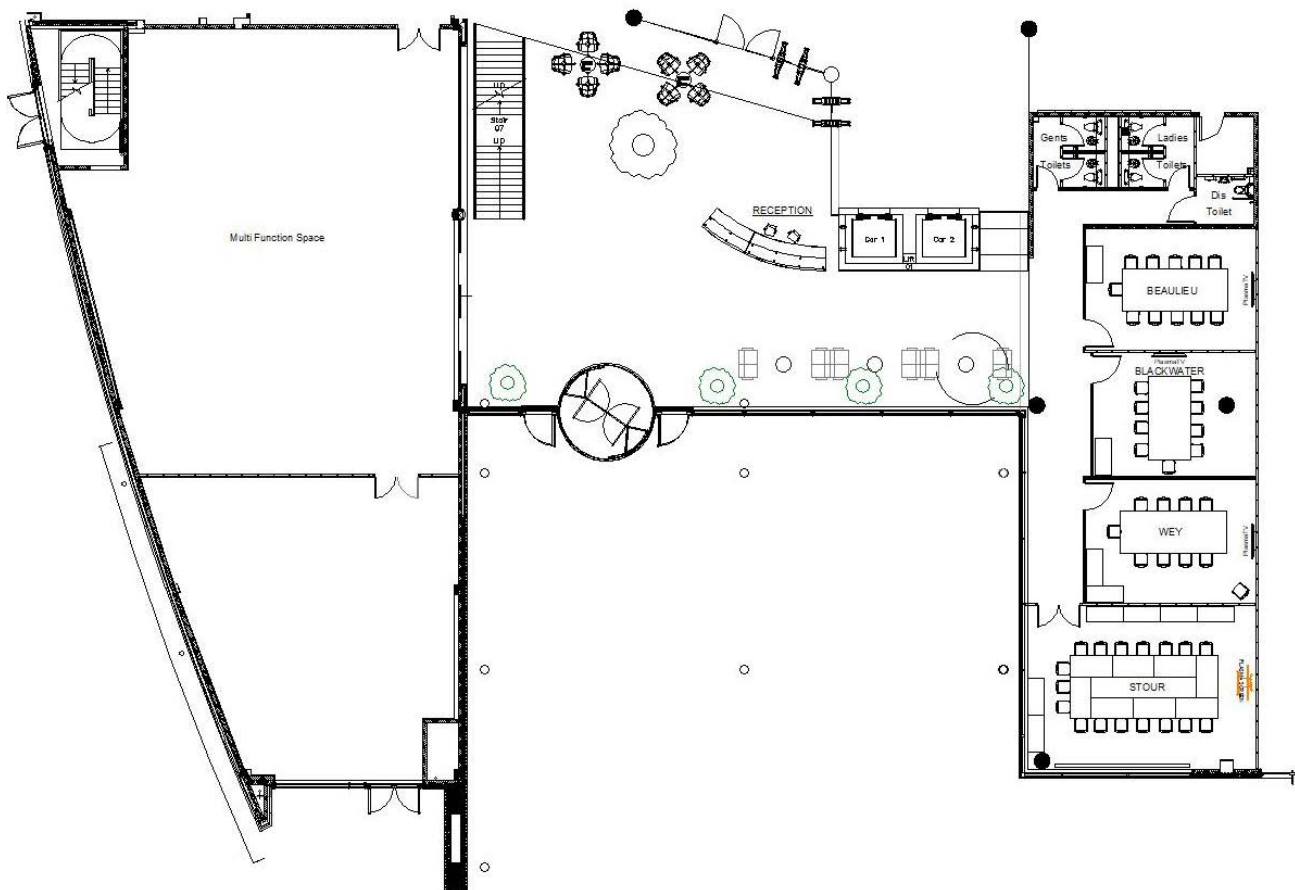
Our dedicated on-site team of catering partners can provide anything from a hot breakfast, to a three-course dinner service or an afternoon tea.

FLOOR PLAN

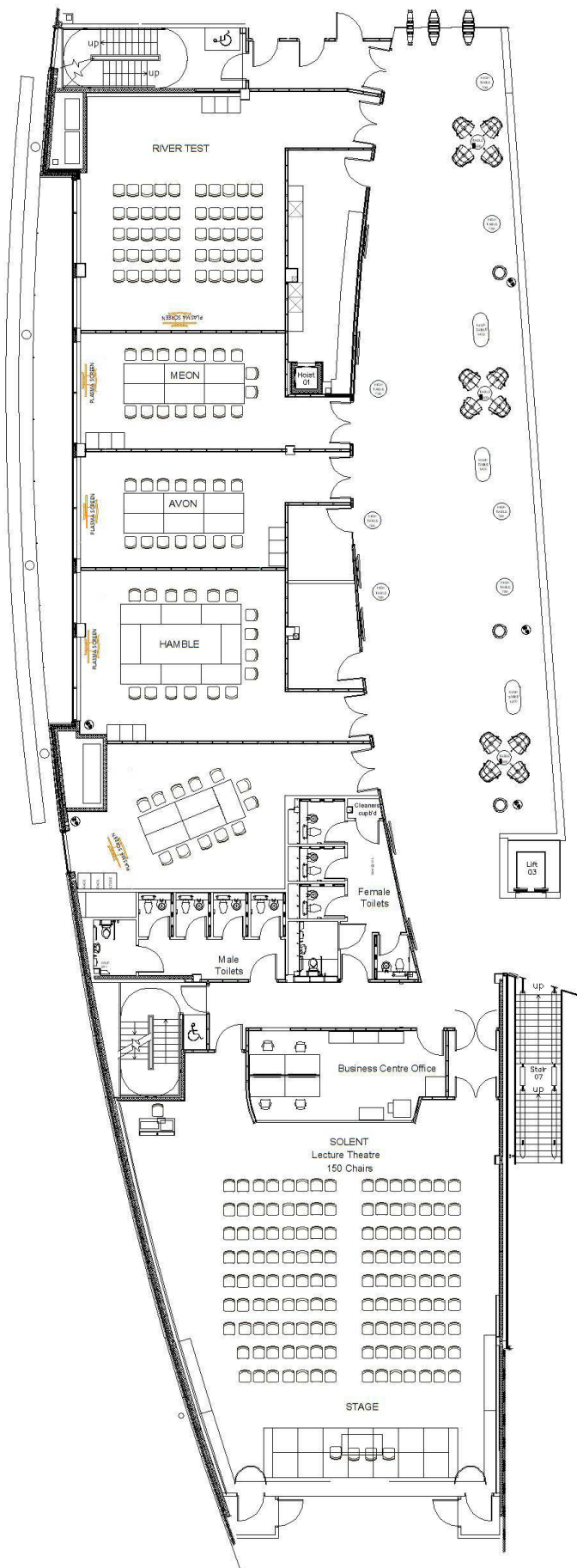
Ordnance Survey's Business Centre is spread over two floors and has eleven different rooms – all easily accessible from our main reception. We can accommodate a smaller meeting of eight right through to a large event catering for up to 150 people.

These floor plans show you the rooms in relation to one another, and the floor they're on, to help you plan your event effectively.

GROUND FLOOR



FIRST FLOOR



The Solent

The Solent is our largest suite within Explorer House, boasting an in-house sound system, a lighting rig, staging, and a lectern – all included as part of your meeting room hire.

The suite offers complete flexibility. Two screens make Solent useful for a multitude of different events, such as a presentation ceremony, or even a boardroom arrangement for up to 36 delegates.

As a part of your hire, we include the adjoining balcony space, completely complementary; ensuring the perfect space for catering or networking in between or after your event.

AV specification:

- 2 x Absen LED Walls, Standard 16:9 with 4K and HD resolutions supported by a Bose sound system including subwoofer.
- Four floor boxes positioned throughout the room with HDMI inputs for connectivity.
- Full mood and stage lighting control via a simple pre set or manual lighting desk.
- A modern acrylic lectern with microphone and light options
- Full 4K and HD.

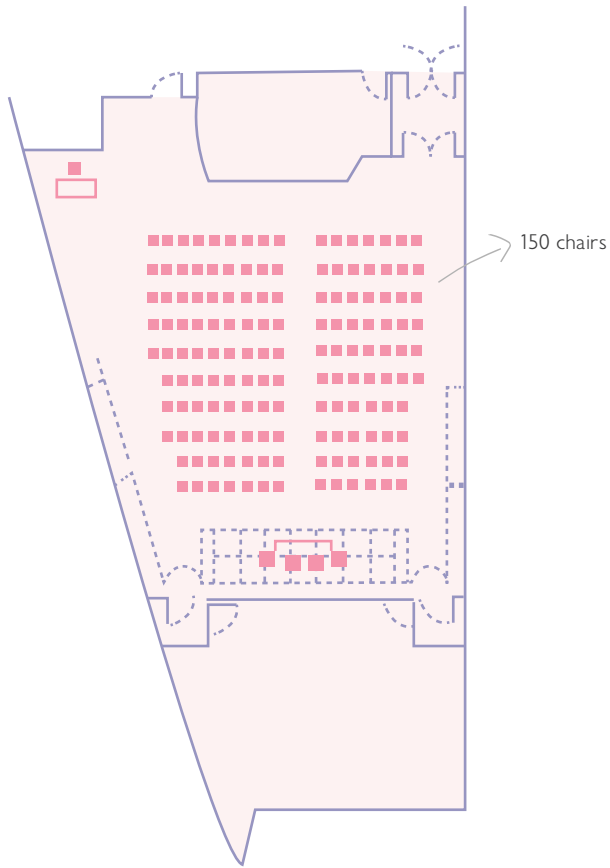
Room	Floor level	Max capacity	Standard layout
The Solent	One	150	Theatre

AV Equipment	White Board	Flipchart	Plug Sockets
Teams	No	No	18

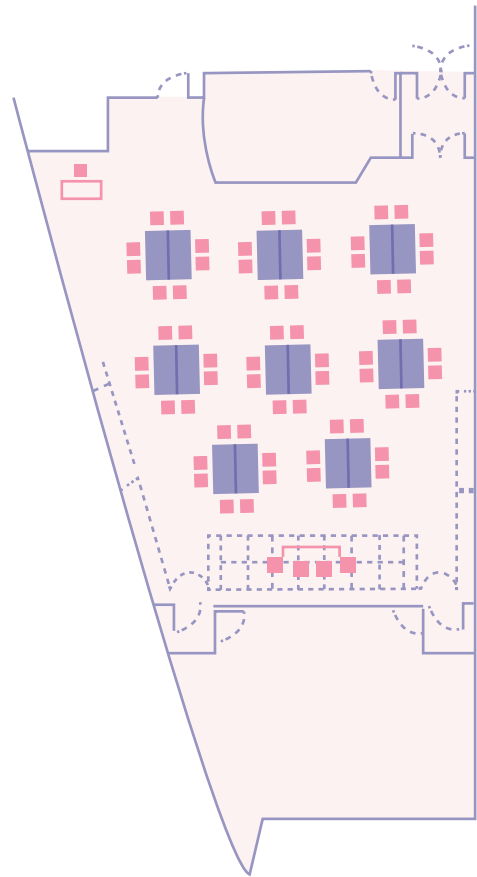
Other set ups available:

- Theatre (150)
- U Shape (24)
- Classroom (52)
- Cabaret (64)
- Boardroom (36)

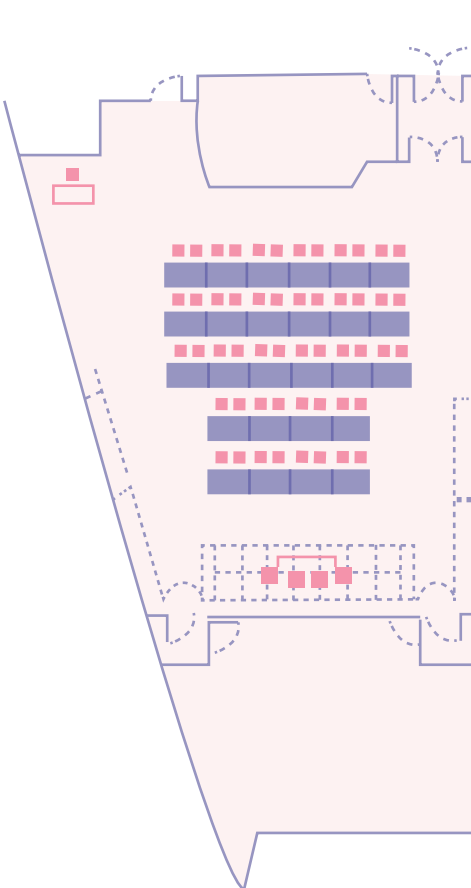




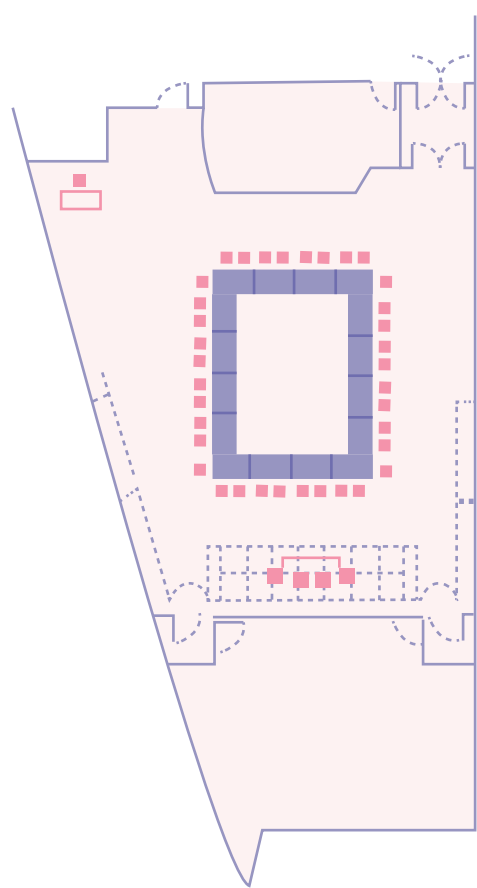
Lecture theatre 1-29 The Solent
Theatre layout - 150 person max.



Lecture theatre 1-29 The Solent
Cabaret layout - 64 person max.



Lecture theatre 1-29 The Solent
Classroom layout - 52 person max.



Lecture theatre 1-29 The Solent
Boardroom layout - 36 person max.

Multi function space

Room	Floor level	Max capacity	Standard layout
The Solent	One	150	None

AV Equipment	White Board	Flipchart	Plug Sockets
Teams	No	No	44

Layouts available:

- Theatre (150)
- U Shape (24)
- Classroom (52)
- Cabaret (64)
- Boardroom (36)

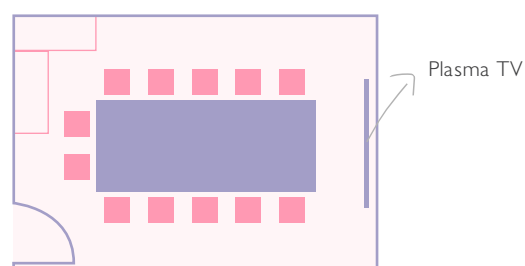


ROOM LAYOUTS

Beaulieu

AV specification:

- LG 75" 4K Ultra HD large format display
- Display format 4K: UHD (2160p)
- Resolution: 3840 x 2160
- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
- Dimmable lighting and adjustable blinds provide privacy and flexibility



Meeting room 0-14 Beaulieu

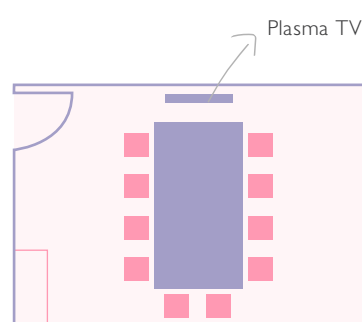
Room	Floor level	Max capacity	Layout
Beaulieu	Ground	12	Boardroom

AV Equipment	White Board	Flipchart	Plug Sockets
Teams	No	No	2

Blackwater

AV specification:

- LG 75" 4K Ultra HD large format display
- Display format 4K: UHD (2160p)
- Resolution: 3840 x 2160
- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
- Dimmable lighting and adjustable blinds provide privacy and flexibility



Meeting room 0-15 Blackwater

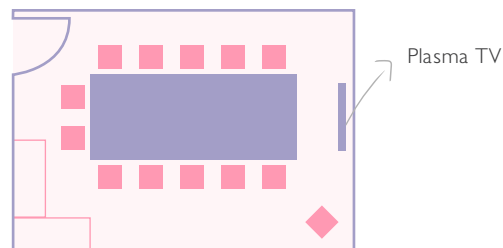
Room	Floor level	Max capacity	Layout
Blackwater	Ground	10	Boardroom

AV Equipment	White Board	Flipchart	Plug Sockets
Teams	Yes	No	2

Wey

AV specification:

- LG 75" 4K Ultra HD large format display
- Display format 4K: UHD (2160p)
- Resolution: 3840 x 2160
- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
- Dimmable lighting and adjustable blinds provide privacy and flexibility



Meeting room 0-16 Wey

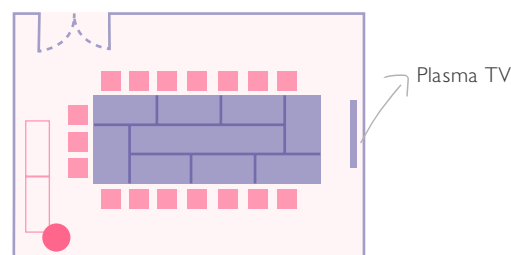
Room	Floor level	Max capacity	Layout
Wey	Ground	10	Boardroom

AV Equipment	White Board	Flipchart	Plug Sockets
Teams	Yes	No	2

Stour

AV specification:

- LG 75" 4K Ultra HD large format display
- Display format 4K: UHD (2160p)
- Resolution: 3840 x 2160
- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
- Dimmable lighting and adjustable blinds provide privacy and flexibility



Meeting room 0-17 Stour

Room	Floor level	Max capacity	Standard Layout
Stour	Ground	17	U-Shape

AV Equipment	White Board	Flipchart	Plug Sockets
Teams	Yes	Yes	6

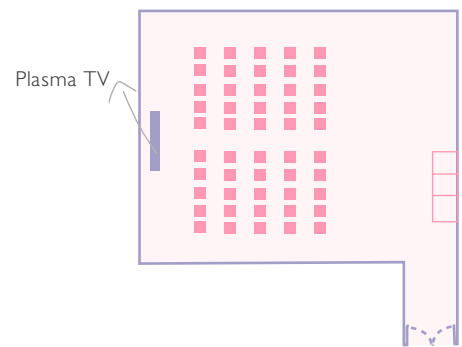
Other set ups available:

- Theatre (50)
- U-Shape (17)
- Classroom (8)
- Cabaret (12)
- Boardroom (14)

River Test

AV specification:

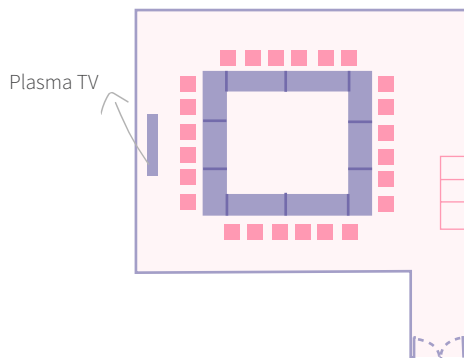
- LG 86" 4K Ultra HD large format display, mounted on a Chief XPA1UB Portable flat panel floor stand
- Display format 4K: UHD (2160p)
- Resolution: 3840 x 2160
- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
- Dimmable lighting and adjustable blinds provide privacy and flexibility



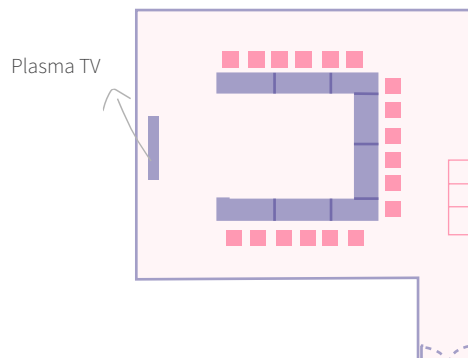
Conference room 1-23 River Test
Theatre layout - 50 person max.

Room	Floor level	Max capacity	Standard layout
River Test	One	50	Shape

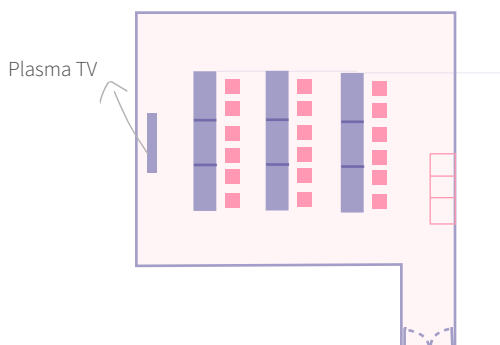
AV Equipment	White Board	Flipchart	Plug Sockets
Teams	Yes	Yes	22



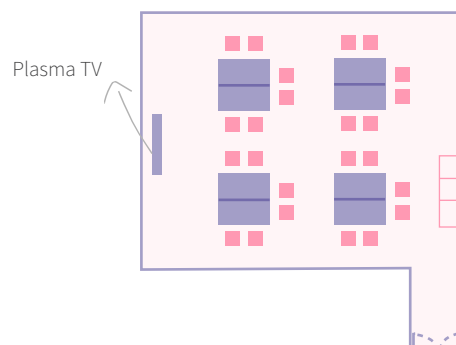
Conference room 1-23 River Test
Boardroom layout - 24 person max.



Conference room 1-23 River Test
U-shape layout - 18 person max.



Conference room 1-23 River Test
Classroom layout - 18 person max.



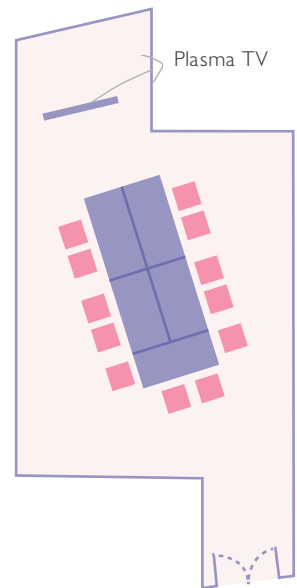
Conference room 1-23 River Test
Cabaret layout - 24 person max.

Itchen

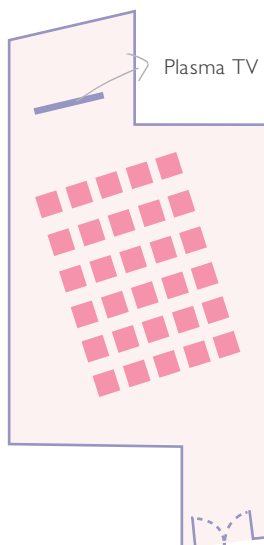
AV specification:

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- Display format 4K: UHD (2160p)
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- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
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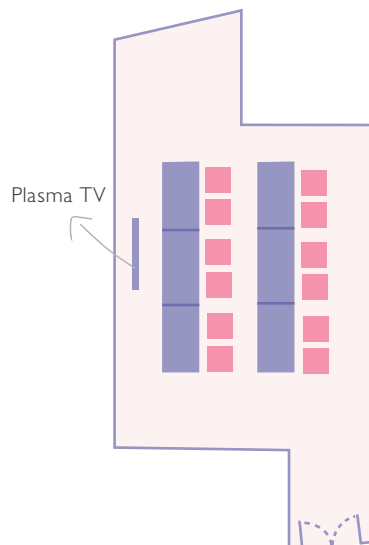
Room	Floor level	Max capacity	Standard layout
Itchen	One	30	Boardroom
AV Equipment	White Board	Flipchart	Plug Sockets
Teams	Yes	No	4



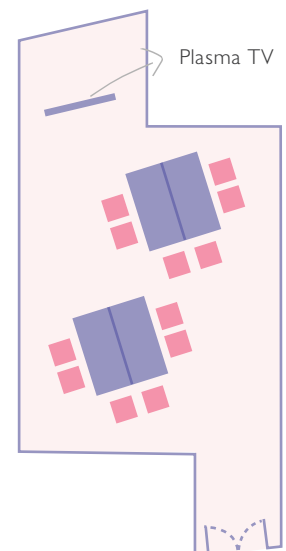
Meeting room 1-27 Itchen
Boardroom layout - 12 person max.



Meeting room 1-27 Itchen
Theatre layout - 30 person max.



Meeting room 1-27 Itchen
Classroom layout - 12 person max.



Meeting room 1-27 Itchen
Cabaret layout - 12 person max.

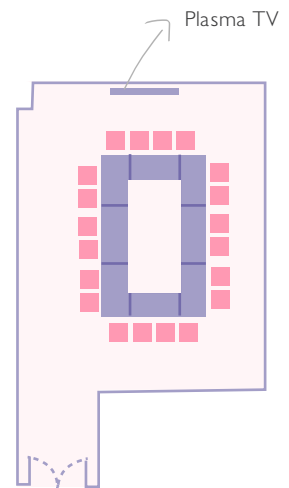
Hamble

AV specification:

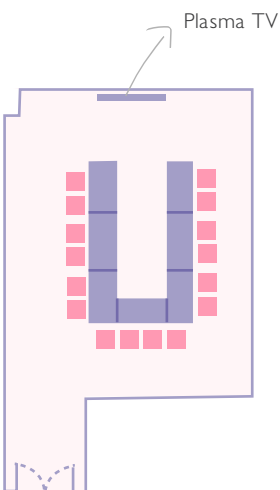
- LG 86" 4K Ultra HD large format display, mounted on a Chief XPA1UB Portable flat panel floor stand
- Display format 4K: UHD (2160p)
- Resolution: 3840 x 2160
- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
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Room	Floor level	Max capacity	Standard layout
Hamble	One	50	Boardroom

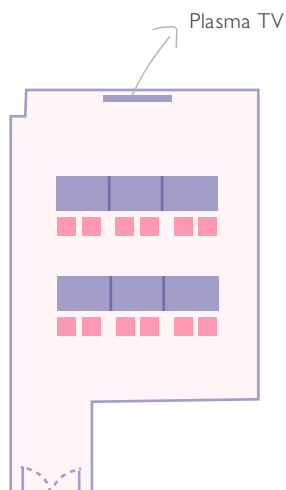
AV Equipment	White Board	Flipchart	Plug Sockets
Teams	Yes	Yes	16



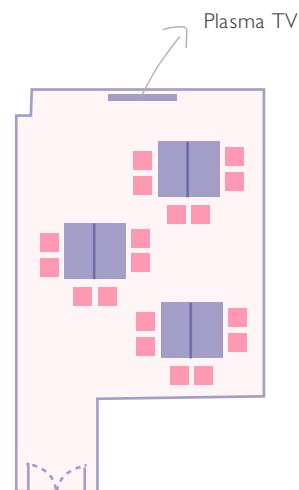
Meeting room 1-26 Hamble Boardroom layout - 20 person max.



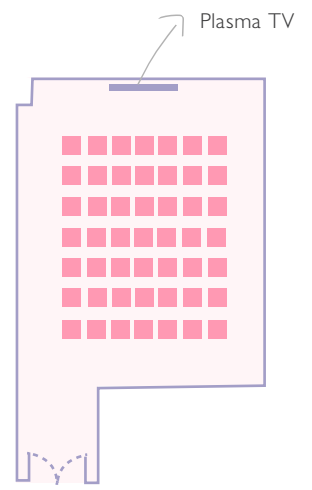
Meeting room 1-26 Hamble U-shape layout - 16 person max.



Meeting room 1-26 Hamble Classroom layout - 12 person max.



Meeting room 1-26 Hamble Cabaret layout - 18 person max.



Meeting room 1-26 Hamble Theatre layout - 50 person max.

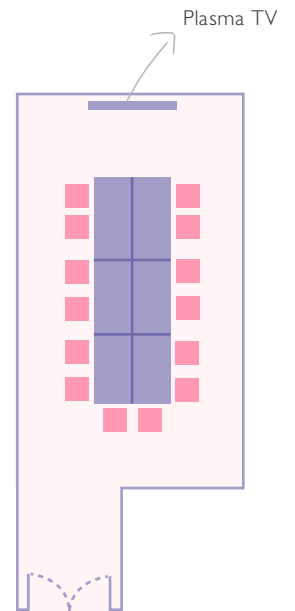
Meon

AV specification:

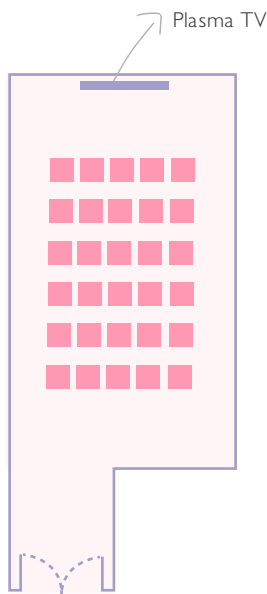
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- Resolution: 3840 x 2160
- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
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Room	Floor level	Max capacity	Standard layout
Meon	One	30	Boardroom

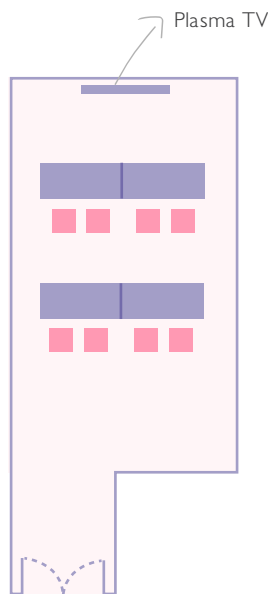
AV Equipment	White Board	Flipchart	Plug Sockets
Teams	Yes	Yes	4



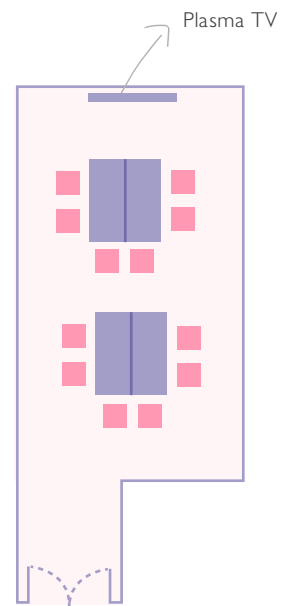
Meeting room 1-24 Meon
Boardroom layout - 14
person max.



Meeting room 1-24 Meon
Theatre layout - 30 person
max.



Meeting room 1-24 Meon
Classroom layout - 8 person
max.



Meeting room 1-24 Meon
Cabaret layout - 12 person
max.

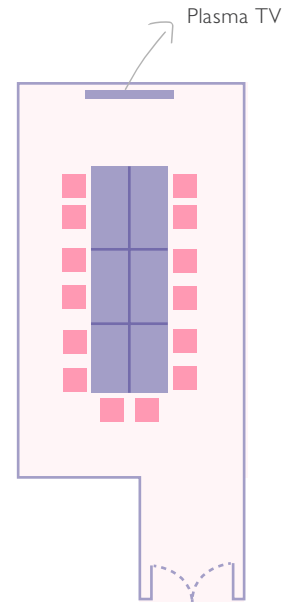
Avon

AV specification:

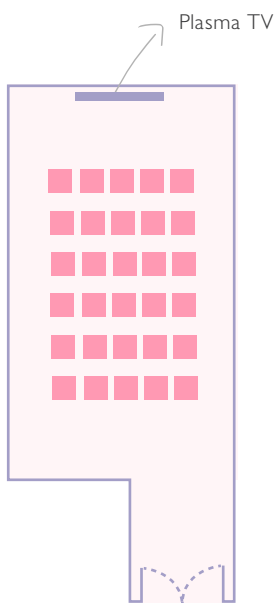
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- Display format 4K: UHD (2160p)
- Resolution: 3840 x 2160
- Refresh rate: 60Hz
- Built-in speaker (10W+10W)
- Connectivity: Optical fibre HDMI 2.0 cable
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Room	Floor level	Max capacity	Standard layout
Avon	One	30	Boardroom

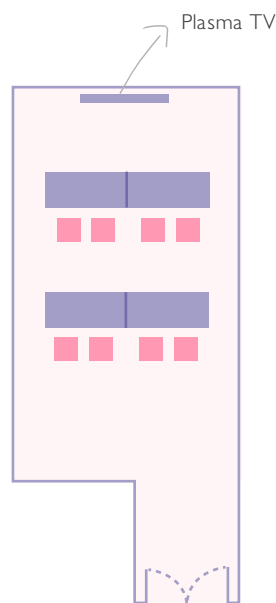
AV Equipment	White Board	Flipchart	Plug Sockets
Teams	Yes	Yes	4



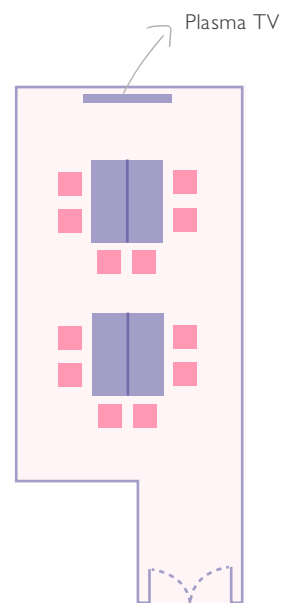
Meeting room 1-25 Avon
Boardroom layout - 14 person max.



Meeting room 1-25 Avon
Theatre layout - 30 person max.



Meeting room 1-25 Avon
Classroom layout - 8 person max.



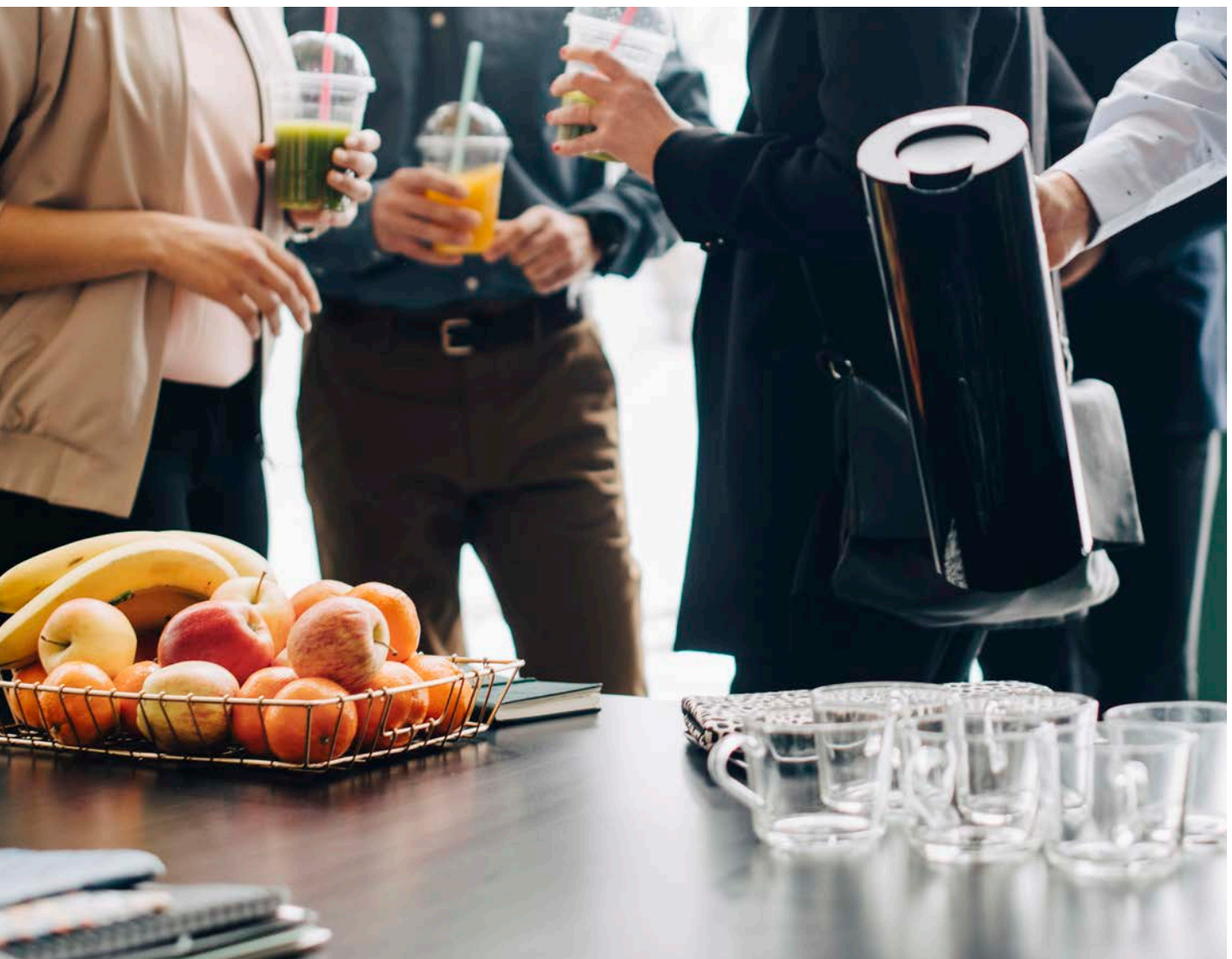
Meeting room 1-25 Avon
Cabaret layout - 12 person max.

CATERING

Our dedicated team of catering partners are based on-site and will ensure your delegates' needs are well met with a choice of freshly made food and drinks.

Our catering partners can provide anything from a hot breakfast, to a three-course dinner service or an afternoon tea.

For more information please contact the team on +44(0)23 8005 5555 or email businesscentre@os.uk



TRAVEL DIRECTIONS, ARRIVALS AND BUILDING ACCESS

By road

From all points north, east and west, leave the M27 at junction 3 and take the M271 southbound towards Southampton. Exit the M271 after half a mile (the first left) and turn left towards Lordshill.

At the roundabout, take the second exit onto Adanac Drive. Ordnance Survey's office is straight ahead. Take the third exit for our visitors' car park.

By rail

Southampton is just over one hour from London by train. There are regular services to Southampton Central from London Waterloo, the Midlands, South Wales and the South Coast.

Taxis are available outside both station's exits. The journey time to Ordnance Survey is approximately 15 minutes. Alternatively, you can take a local bus.

By air

The nearest airport is Southampton Airport. Taxis are available outside the terminal and the journey time to Ordnance Survey is about 15 minutes. By motorway, London Heathrow Airport is about 60 miles away, and Gatwick about 90 miles.

Postal Address

For planning your route, our full address is:
Ordnance Survey
Explorer House
Adanac Drive
Southampton
SO16 0AS

When you arrive

Please go straight to reception. You'll need to bring photo ID with you and then you'll be given a visitor's pass.

If you need to arrange a return taxi at any point, just ask a receptionist who will book it for you.

Building access

Our head office building in Southampton is accessible to all of our visitors. All pathways within the grounds and leading to the main entrance are on one level, as are each of our floors. There is also lift access to every floor.

There are designated car parking spaces for disabled drivers or passengers which are available close to the main entrance. Induction loops are available at reception and in meeting rooms, and guide dogs are welcome.



SUSTAINABLE WORKING

We appreciate that, like OS, your organisation is dedicated to sustainable outcomes throughout its supply chain and external processes – and that includes choosing a meeting room to hire.

We can help you maintain those targets.

For Ordnance Survey to contribute to the UK reaching Net Zero, and do our part in protecting the natural environment, we have reduced environmental and social impact through our operations. This includes:

A sustainable office

Explorer House was designed and built to BREEAM Excellent standard with a host of sustainable solutions including an impressive 75m deep ground source heat pump system and an 80,000 litre rainwater harvester. Recent improvements have seen the addition of on-site solar PV panels and smart LED lighting throughout the building.

EV charging

Charging points for electric vehicles are available in our car park.

Transport connections

Explorer House can be reached by Southampton's public transport; the Bluestar bus service delivers you to the edge of our grounds and can be taken directly from Southampton Central train station as well as various locations across Southampton.





BUILDING ACCESS

Access to Explorer House

Our Southampton head office building is accessible to all of our visitors. All pathways within the grounds and leading to the main entrance are level. There is also lift access to every floor.

There are designated car parking spaces for disabled drivers or passengers which are available close to the main entrance. Induction loops are available at reception and in meeting rooms, and guide dogs are welcome.

Facilities and services

On-site meeting rooms, break out areas, print room facilities and post room services are all located within the centre, and the professional centre management team are always on hand to offer business support.

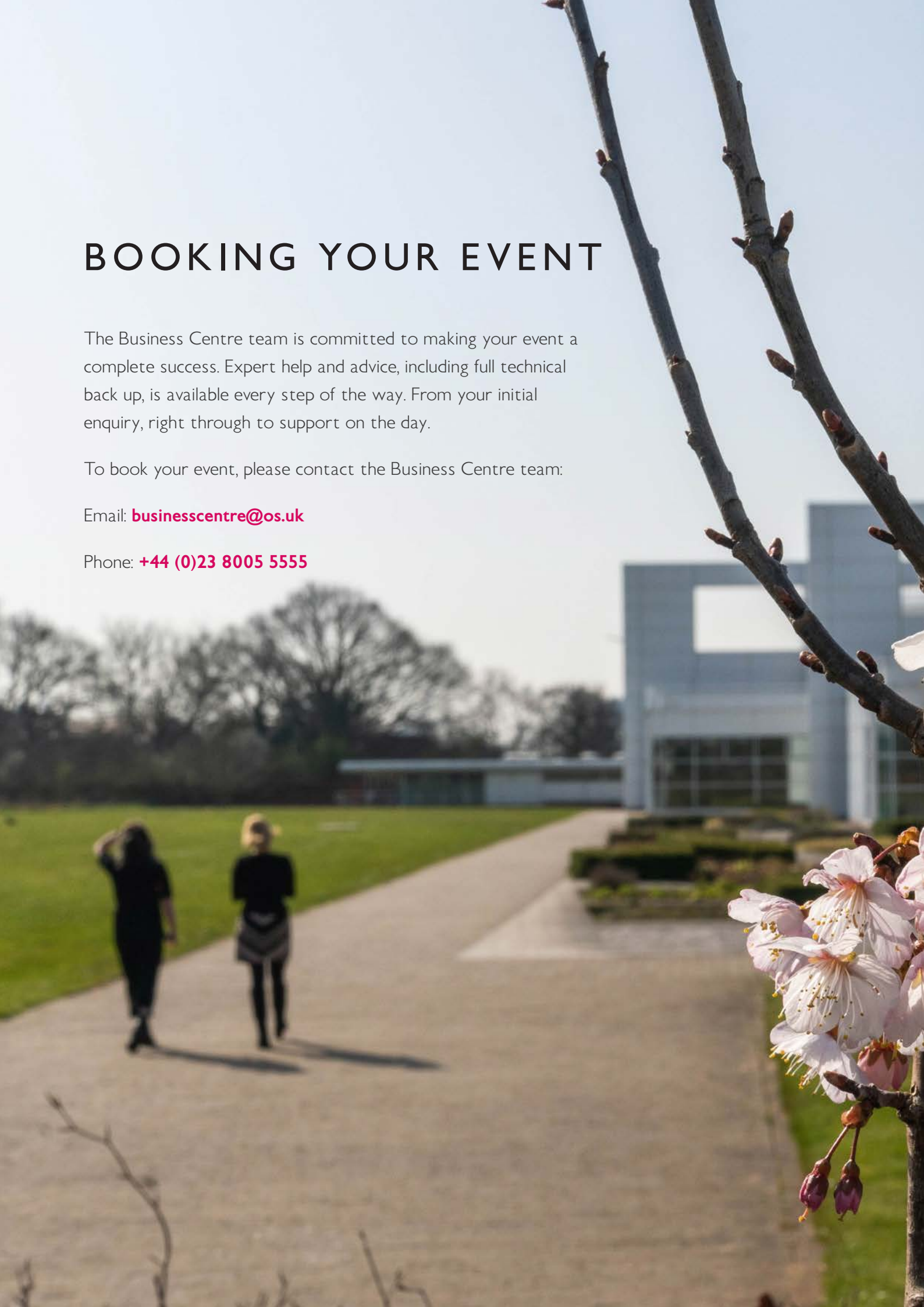
BOOKING YOUR EVENT

The Business Centre team is committed to making your event a complete success. Expert help and advice, including full technical back up, is available every step of the way. From your initial enquiry, right through to support on the day.

To book your event, please contact the Business Centre team:

Email: businesscentre@os.uk

Phone: [+44 \(0\)23 8005 5555](tel:+44(0)2380055555)





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