

# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
30/05/2018	Nigel Clifford	2211	Network lunch for senior Execs	£50	KPMG, Executive lunch	declined	<i>WCM</i>
				£			
				£			
				£			
				£			
				£			
				£			

## Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

### NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials

K&M

# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
05/06/2018	Neil Ackroyd	7431	NIL	£			
				£			
				£			
				£			
				£			
				£			
				£			
				£			

# Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

**NOTES:**

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
	Rebecca Paterson	1302	nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

## Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

### NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
	Nick Giles	1306	Nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

# Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

**NOTES:**

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials





# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month **May**

Year **2018**

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
23/06/2018	MD OSGB	1004	Nil Return	£			
				£			
				£			
				£			
				£			
				£			
				£			

## Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

**NOTES:**

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
20/08/2018	Paul Bragg	1511	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			

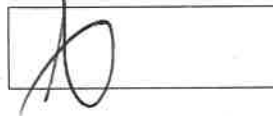
## Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

### NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
20/08/2018	Hazel Hendley	3416	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			

## Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

### NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month  Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
	Caroline Bellamy	1301	nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			


## Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

### NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials





# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
03/06/2018	Dan Dukes	5751	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			

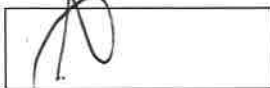
## Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

**NOTES:**

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials




# Ordnance Survey register of gifts and hospitality

Chair  CEO  COO  CDO  CSO  MD Consumer  MD OSGB  MD Ventures  CFO  HRD  NEDS   
 Director Engineering  Director Production   
 Corp Office  Corp Services  OSGB  OS Ventures  OS Consumer  HR  Data Office  Strategy Office   
 Engineering  Production

Month **May**

Year **2018**

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
25/06/2018	Jo Shannon	4331	nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

# Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

**NOTES:**

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials

