

Health and Safety Policy Statement

This statement sets out the steps Ordnance Survey Limited (and its wholly owned subsidiaries) has undertaken, and is continuing to take, to ensure compliance with the Health and Safety at Work etc. Act 1974. The health and safety objective of Ordnance Survey is to control risks and minimise the number of instances of work-related accidents and illnesses.

All employees of Ordnance Survey will be provided with the equipment, information, training, and supervision that is necessary to implement our Health and Safety policies and strive to control risks and reduce accidents in the workplace. Ordnance Survey recognises and accepts the duty to protect the health and safety of all visitors to its premises. This includes contractors and temporary workers, as well as any members of the public who might be affected by our operations.

While Ordnance Survey and its management will do all that is within its powers to ensure the health and safety of its staff, it is recognised that health and safety at work is the responsibility of everyone working for Ordnance Survey. It is the duty of each employee to take reasonable care of their own and other people's welfare and to report any situation which may pose a threat to the well-being of any other person.

Ordnance Survey will provide every employee with the training necessary to carry out their H&S obligations and tasks safely. However, if an employee is unsure how to perform a certain task or feels it would be dangerous to perform a specific job then it is the employee's duty to report this to their line manager or the person responsible for health and safety. An effective health and safety programme requires continuous communication between workers at all levels. It is therefore every workers responsibility to report any situation which could jeopardise the wellbeing of him or herself or any other person immediately.

All injuries, however small, sustained by a person at work must be reported to the H&S Mailbox. Accident records are crucial to the effective monitoring and revision of the policy and must therefore be accurate and comprehensive.

We also recognise the need to ensure that all employees adhere to our policies and will be prepared to invoke the disciplinary procedure in case of any deliberate disregard for them.

Ordnance Survey will make available such finances and resources as are deemed reasonable to implement these policies.

The overall responsibility for health and safety rests with me as CEO and Accountable Person for Ordnance Survey, supported by the Board of Directors.

Policies will be checked and updated with employee and Trade Union input, particularly when changes in the scale and nature of Ordnance Surveys operations occur e.g. Safe Systems of Work (SSOW) & Risk Assessments. This statement will be updated at least every 12 months and is available on the H&S SharePoint page and upon request. The specific arrangements for the implementation of this statement and the personnel responsible are detailed in our health and safety polices, which are also available upon request.

Ordnance Survey Limited

Signature



Name

Nick Bolton

Position

CEO

Date

25/01/2024